



NASHOBA Regional School Committee

Personnel Subcommittee Minutes

November 7, 2022

7:00 pm

Meeting Remotely via Zoom

Join Zoom Meeting

<https://us02web.zoom.us/j/88240068965>

Meeting ID: 882 4006 8965

- I. **Call to Order** Meeting was called to order at 7:00 by Mr. Horesh. Members in Attendance: Amy Cohen, Leah Vivirito and Mike Horesh.

- II. **Approval of Meeting Minutes**

Ms. Cohen moved to approve the October 4, 2022 and August 4, 2022 meeting minutes. Seconded by Ms. Vivirito. **Voted 3-0 AND PASSED.**

- III. **Unfinished Business**

- A. School Committee Manual: Mr. Horesh provided an update on suggested revisions to the SC Manual. The committee will continue working on this and bring their review comments and revision suggestions to the December meeting.

- IV. **New Business**

- A. Presentation on Formative Assessment. The Subcommittee reviewed the presentation and added slides related to purpose, goals and timeline. Leah will present the first 4 slides at the next meeting of the SC and then the PSC will develop a presentation to address gaps in knowledge identified by the survey. The PSC will present at a January meeting of the SC. The formative assessment will be conducted on February 9, 2022.

Ms. Vivirito left the meeting at 7:23 and rejoined at 8:05

- B. Inquiry Form - The committee modified the survey form that was sent out last year and will distribute it to the full SC after the 11/9/22 meeting of the SC. The survey will close before the December meeting of the PSC.

- C. Future Agenda Items:

- Review of Job Descriptions provided by the Superintendent
- Review survey results
- Finalize Presentation on Formative Assessment
- Next meeting 12/5 @ 7pm.

- V. **Adjourn**

Ms. Cohen moved to adjourn at 8:31 pm. Seconded by Ms. Vivirito. **VOTED 3-0 and Passed.**